

**ACADEMIC COOPERATION AND RESEARCH SUPPORT OFFICE
(ACRO)
TASK DIVISION**

From 1 April, 2017

Location: 1051 Budapest, Jozsef Attila 24, 1th floor, rooms 101,102, 103 and 104

Name	Tasks	E-mail	Phone number
Zsuzsa GABOR Working hours: Monday-Friday, 9.00-17.00	Director of ACRO	gaborzs@ceu.edu	235-6183
Daniel GYORI Financial Officer Working hours: Monday-Friday, 8.00-16.00	Specific responsibilities (all projects) <ul style="list-style-type: none"> • Cash flow management • External grants monitoring • Financial management and project closures European research Council Grants management	GyoriD@ceu.edu	327-3000/2253
Academic Cooperation			
Monica JITAREANU Global Partnerships Officer Working hours: Monday-Friday, 9.00-17.00	Type of grants/projects managed <ul style="list-style-type: none"> • Global Academic partnerships • Global Teaching Fellowship Program • Erasmus partnerships outside EU • Study trips at CEU 	jitareanu@ceu.edu	327-3000/2413
Noemi KOVACS European Cooperation Projects Officer Working hours: Monday-Friday, 9.00-17.00	Type of grants/projects managed <ul style="list-style-type: none"> • Marie Skłodowska-Curie • Jean Monnet • Erasmus + applications (K2 and K3) • Foundation grants for Scholarships • CEEPUS • External research grants for doctoral students+ 	kovacs@ceu.edu	327-3000/2620
Agnes LEYRER Academic Cooperation Officer Working hours: Monday-Friday, 9.00-17.00	Type of grants/projects managed <ul style="list-style-type: none"> • Academic partnerships, US, Europe and wider neighbourhood • Global Teaching Fellowship Program • Erasmus partnerships outside EU • Study trips at CEU 	leyrera@ceu.edu	327-3000/2076
Dorottya URAI Erasmus Coordinator Working hours: Monday-Friday, 9.00-17.00	Type of grants/projects managed <ul style="list-style-type: none"> • ERASMUS+ Institutional Coordinator • outgoing students; faculty and staff exchange 	uraid@ceu.edu	327-3000/2616
Boglarka Szonyeg Assistant to Erasmus Coordinator Working hours: Monday, Wednesday, Friday, 9.00-17.00	<ul style="list-style-type: none"> • General office support • Assistance in Erasmus+ mobility projects • ACRO website and Facebook page management 	SzonyegB@ceu.edu	327-3000/3867

Research Management			
<p>Eva VAS Head of Research Management Team European Grants and Projects Officer Working hours: Monday-Friday, 8.00-16.00</p>	<p>Type of grants/projects managed</p> <ul style="list-style-type: none"> • Supervisor of Research Projects Management Team • European collaborative research grants, including FP7 and Horizon2020 	<p>vase@ceu.edu</p>	<p>328-3084</p>
<p>Eszter BORDAS Research Grants Coordinator Working hours: Monday-Friday, 8.00-16.00</p>	<p>Type of grants/projects managed</p> <ul style="list-style-type: none"> • European Research Council Grants • US Gov. Grants • CEU Research Support Scheme and Conferences and Academic Events Fund • Ethical Research Committee, administrative support 	<p>bordase@ceu.edu</p>	<p>235-6137</p>
<p>Veronika CSAPO Research Grants Coordinator Working hours: Monday-Friday, 8.00-16.00</p>	<p>Type of grants/projects managed</p> <ul style="list-style-type: none"> • European collaborative research grants • COST Action • Erasmus + Projects (K2 and K3) • Erasmus+ K1 bi-lateral agreements; incoming students • CEU Teaching Development Grant and Undergraduate Summer School 	<p>csapov@ceu.edu</p>	<p>327-3000/2445</p>
<p>Vanda MOHACSI European Research Council Projects Officer Working hours: Monday-Friday, 8.00-16.00</p>	<p>Type of grants/projects managed</p> <ul style="list-style-type: none"> • European Research Council grants 	<p>mohacsiv@ceu.edu</p>	<p>327-3000/2103</p>
<p>Katalin NAGY Grants Manager Working hours: Monday-Friday, 9.00-17.00</p>	<p>Type of grants/projects managed at ACRO</p> <ul style="list-style-type: none"> • Private and public foundations' grants management for scholarships, fellowships, research and events (incl. OSF) 	<p>nagykat@ceu.edu</p>	<p>327-3000/3109</p>
<p>Omar SHARIFULLAH Assistant to Director Research Project Assistant Working hours: Monday-Friday, 8.00-16.00</p>	<p>Specific responsibilities</p> <ul style="list-style-type: none"> • Assistance to Director of ACRO • General office support • Event organisation • European Research Council projects financial management 	<p>sharifullaho@ceu.edu</p>	<p>327-3000/2723</p>